



# AGENDA REQUEST FORM

## THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

ITEM No.:  
**EE-3.**

MEETING DATE	2018-01-17 10:05 - Regular School Board Meeting
AGENDA ITEM	ITEMS
CATEGORY	EE. OFFICE OF STRATEGY & OPERATIONS
DEPARTMENT	Procurement & Warehousing Services

<b>Special Order Request</b>
<input type="radio"/> Yes <input checked="" type="radio"/> No
<b>Time</b>
<b>Open Agenda</b>
<input checked="" type="radio"/> Yes <input type="radio"/> No

**TITLE:**  
Recommendation for Additional Spending Authority - 16-037N - Travel Agency and Tour Operation Services

**REQUESTED ACTION:**  
Approve an increase in spending authority for the above Request for Proposal (RFP). Contract Term: October 21, 2015 through December 31, 2018, 3 Years, 2 Months; User Department: District-wide; New Award Amount:\$1,485,000. Awarded Vendor(s): 16; Small/Minority/Women Business Enterprise Vendor(s): Flamingo Educational Tours of Florida, Inc.; Florida Safari Adventures, Inc. d/b/a Build A Field Trip; King's College Tours, Inc.; Sonshine Educational Tours, Inc. See Supporting Docs for continuation of Requested Action.

**SUMMARY EXPLANATION AND BACKGROUND:**  
On October 21, 2015, The School Board of Broward County, Florida, (SBBC) approved the award for RFP 16-037N - Travel Agency and Tour Operation Services. The purpose of this RFP was to select qualified vendors to organize educational travel packages, including airfare, charter buses, and hotel accommodations and for educational, athletic and/or recreational purposes. See Supporting Docs for continuation of Summary Explanation and Background.

**SCHOOL BOARD GOALS:**  
 Goal 1: High Quality Instruction   
 Goal 2: Continuous Improvement   
 Goal 3: Effective Communication

**FINANCIAL IMPACT:**  
The estimated financial impact to the District will be \$485,000. The contract award amount was for \$1,000,000. The request is to increase the spending authority by \$485,000, bringing the new contract value to \$1,485,000. The funding source will come from various locations' operating budgets. The financial impact amount represents an estimated contract value; however, the amount authorized will not exceed the estimated contract award amount.

**EXHIBITS: (List)**  
(1) Continuation of Requested Action (2) Continuation of Summary Explanation and Background (3) Executive Summary (4) Approved ARF 10-20-2015 RSBM EE-5 (5) Approved ARF 12-20-2016 RSBM EE-9 (6) Financial Analysis Worksheet

**BOARD ACTION:**  
**APPROVED**  
(For Official School Board Records Office Only)

**SOURCE OF ADDITIONAL INFORMATION:**

Name: Alan Strauss	Phone: 754-321-3810
Name: Mary C. Coker	Phone: 754-321-0501

**THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA**  
Senior Leader & Title  
Maurice L. Woods - Chief Strategy & Operations Officer

Approved In Open Board Meeting On: **JAN 17 2018**  
By *Nora Rupert*  
School Board Chair

Signature  
*Maurice Woods*  
12/22/2017, 1:33:34 PM